


Toft Parish Council

I hereby give notice that the 786th meeting of Toft Parish Council will be held on Monday 4 October 2021 at 7.00 pm in the People's Hall, Toft

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk
28/09/21

AGENDA

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations and to grant any dispensations
2. To approve the minutes of the last meeting
3. To consider any matters arising from the last or a previous meeting including
 - 3.1 (3.3) Assets Walk – to consider reports and recommendations for work required including a recommendation regarding the notice board
4. To consider correspondence received since the last meeting requiring the Council's attention
 - 4.1 SCDC – Government consultation on the Oxford-Cambridge Arc
 - 4.2 MAGPAS – request for financial support
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 To receive play inspection reports and consider any work required
 - 5.3 To consider any matter which is urgent because of risk or health and safety
 - 5.4 Operation London Bridge – annual review of masterplan
6. To consider any Planning or Tree works applications or related items received
 - 6.1 Planning applications
 - 6.1.1 21/04100/FUL – 55 High Street – Erection of a detached dwelling and associated works (including removal of detached garage and side extension to existing dwelling)
 - 6.2 SCDC decisions for information
 - 6.3 Tree works applications
 - 6.3.1 21/1202/TTCA – 21 Comberton Road
 - 6.3.2 21/1135/TTCA – Manor Cottage, Church Road
7. Members items and reports for information only unless otherwise stated
 - 7.1 Village Maintenance ^(AT)
 - 7.2 Highways ^(AT)
 - 7.3 Toft People's Hall ^(LB)
 - 7.4 Footpaths including proposal for an additional dog waste bin at the entrance to Toft Wood ^(EM)
 - 7.5 Defibrillator report ^(PEE)
 - 7.6 Climate Change Working Group report ^(KP)
 - 7.7 Proposal to make a donation of £200.00 to the Woodland Trust to recognise the pleasure that Toft Wood has given many residents and particularly over the recent times. ^(MY)
8. Closure of meeting

Clerk report to Toft Parish Council meeting on 4 October 2021

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
- 1.2 To receive declarations of interests from councillors on items on the agenda
The Clerk advises the Code of Conduct requires any Councillor who has an interest in a matter under discussion to declare an interest and the type of interest held. They are also required to declare if their spouse or someone they live with has an interest. With land or licences to occupy land that interest is pecuniary. Under the Localism Act 2011 a member with a pecuniary interest must withdraw from the meeting unless they have been granted a dispensation.
2. To approve the minutes of the last meeting on 6 September – attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (3.3) Assets Walk – to consider reports and recommendations for work required including a recommendation regarding the notice board
4. Correspondence
- 4.1 SCDC – Government consultation on the Oxford-Cambridge Arc
Attached.
- 4.2 MAGPAS – request for financial support
Attached.
5. Finance, Procedure and risk assessment and use of delegated powers
(3.4) The Clerk and Chairman using delegated powers agreed to the Council's grant being used towards the attached items for the Community Café.
- 5.1 To consider the finance report and approve the payment of any bills
Attached.
- 5.2 Play inspection reports^(MY) – to be reported to the meeting.
- 5.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
- 5.4 (7.7 of 5.10.20) Operation London Bridge – annual review of masterplan
Annual review as agreed in 2020.
- 6.1 Planning Applications received
* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council's options are
SUPPORTS or OBJECTS or NEUTRAL
Comments:

The Parish Council *does/does not** request that the application be referred to the District Council Planning Committee *(please delete)
Planning reasons:

Guidance:

What are Material Considerations - A material consideration is a matter that should be taken into account in deciding a planning application or appeal against a planning decision.

Examples of material considerations can include (but are not limited to).

- Overlooking / loss of privacy
- Loss of light/overshadowing
- Highway Safety
- Traffic
- Parking
- Noise
- Layout and density
- Design, appearance and materials
- Effect on listed Building and Conservation Areas
- Nature Conservation and or impact on protected trees or the landscape.
- Disabled Person's access
- Government Policy
- Compliance with the Local Plan.

The following are **not normally** issues that can be taken into account:

- Loss of property value
- Issues of market competition
- Loss of a view
- The applicant's motive, character or personal circumstances
- Matters covered by other legislation including restrictive covenants
- Issues relating to landownership/property boundaries.
- Moral or religious Issue

6.1.1 21/04100/FUL – 55 High Street – Erection of a detached dwelling and associated works (including removal of detached garage and side extension to existing dwelling)

6.2 SCDC decision notices
None.

6.3 Tree works

6.3.1 21/1202/TTCA – 21 Comberton Road – 5 day notice of removal of dead tree. Clerk has used her delegated powers - to respond to SCDC to ask for replanting.

6.3.2 21/1135/TTCA – Manor Cottage, Church Road – Clerk used her delegated powers – no response made.

7. Members' items and reports for information only unless otherwise stated

7.1 Village Maintenance ^(AT)

7.2 Highways ^(AT)

7.3 Toft People's Hall ^(LB)

7.4 Footpaths including proposal for an additional dog waste bin at the entrance to Toft Wood ^(EM)

Cllr Miles writes

“A couple of parishioners have mentioned that the dog waste bin at the entrance to Toft Wood is often overflowing.”

7.5 Defibrillator report ^(PE)

7.6 Climate Change Working Group report ^(KP)

7.7 Proposal to make a donation of £200.00 to the Woodland Trust to recognise the pleasure that Toft Wood has given many residents and particularly over the recent times ^(MY)

Cllr Yeadon to report.

8. Closure of meeting

Schedule of Equipment Requirements

Toft Community Café & Fun time for little ones

item no.	item	purchase from	unit cost	total cost
1	Cafetiere x 2 single for individual decaf	Ikea	5.00	10.00
2	Cake stand and domes x 2	M&S		40.00
3	Chopping boards x 4	Nisbets		46.00
4	Knife victornox tomato knife	Nisbets		5.60
5	Measuring jug	Ikea		1.00
6	Milk Bottles	Hobbycraft		10.00
7	Milk frother (Cormi)	Amazon		35.99
8	Milk Jugs x 6	Nisbets		13.97
9	Oven Gloves	John Lewis		11.00
10	Paper cups eco +lids + sleeves x 50	Nisbets		6.91
11	Paper napkins x 300	Ikea		10.00
12	Paper straws x 144	Amazon		1.25
13	Scissors	Nisbets		6.00
14	Soup bowls x 6 (Nicola Spring)	Amazon	3.25	19.49
15	Sprinklers x 2 for coffee	Amazon		9.98
16	Storage box large for equipment & for food	Homebase		33.00
17	Table number 4 mini chalkboard	Nisbets		9.99
18	Tea towels x 12	Amazon	1.66	20.00
19	Teapots x 4	Nisbets	9.50	38.00
20	Thermometer fridge	Nisbets		3.00
21	Thermometer probe	Nisbets		7.50
22	Timer	Nisbets		4.00
23	Tongs x 4	Nisbets	5.00	20.00
24	Trays x 8	Nisbets	5.00	40.00
25	Vegetable peeler	Nisbets		9.60
26	Aprons x 10 (in packs of 2)	Nisbets	9.00	45.00
27	Logo ribbon for aprons	Contrado		19.90
28	Cheese grater (Anyday)	John Lewis		5.00
29	Blackboards for menu x 2	Jane Tebbit		59.90
30	Balloon whisk	John Lewis		6.00
31	Cake divider template	Amazon		8.89
32	Playmat for Funtime for little ones	Amazon		26.99
33	Toy Storage box (SKYDA TRUNK 68L)	B&Q		15.00
34	Childrens Soft Toys	Dobbies		14.00
	Total			612.96

TOFT PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :	
1	<p>What do you want to use the grant for?</p> <p>Helicopter fuel, a vital transport platform enabling us to reach the patient's side quickly when every second counts</p>
2	<p>Who will benefit from the work or activity?</p> <p>Anybody, anywhere may need us. Getting to the patient's side quickly by helicopter or rapid response car, enables them to receive the right care there and then, giving them a much better chance of survival and reducing the impact of their injuries. In the local community we make a difference by keeping loved ones, families and friends together and help prevent the utter devastation of premature loss of life. Your grant will purchase vital fuel for the helicopter and ensure we can reach patients when time is of the essence. Jimmy Watson suffered a cardiac arrest whilst at work. He needed A&E level care at the scene and Magpas Air Ambulance were dispatched. Due to being resuscitated by the NHS EAST Ambulance Service Jimmy was conscious and talking when Magpas arrived. Just as he seemed to have stabilised Jimmy went on to have multiple cardiac arrests during transfer into the helicopter and four arrests in the air on route to hospital. On arrival at hospital when the Magpas team handed over his care to staff at Papworth Hospital he had to be shocked again. Just 10 days after having his life saved multiple times, Jimmy and his wife Alison met the Magpas doctor who helped make that crucial difference. Alison said 'Magpas Dr Antonia came out to tell us what they were doing before they airlifted him in the Magpas Air Ambulance. She said that I needed to prepare myself, because he might not make it to hospital. I don't even know what went through my mind at that point, but I just kept telling myself he was going to be fine, and he was. As we arrived at Papworth he was sitting up and chatting! We're massively grateful for what this charity has done for him.'</p>
3	<p>How much is required to pay for this?</p> <p>The average daily cost of fuel is £164.38. In our last financial year, the helicopter accounted for approx. 42% of all our activations, making it a key form of transport to the parish of Toft.</p>
4	<p>How much would you like the Council to provide?</p> <p>£165.00</p>
5	<p>How will you raise any difference?</p> <p>We support our fundraising with our own lottery, grants and trusts, community fundraising, appeal campaigns and raffles.</p>
DETAILS OF GROUP OR ORGANISATION :	
6	<p>Name of organisation or group applying</p> <p>Magpas Air Ambulance</p>
7	<p>Are you a new group in the process of being formed?</p> <p style="text-align: center;">No</p>
8	<p>If No - when were you established?</p> <p>1971</p>
9	<p>If No – are you a Registered Charity?</p> <p>Yes</p>
10	<p>If Yes – what is your registration number?</p> <p>1119279</p>
11	<p>Do you have a bank account?</p> <p>Yes <i>If yes please supply a copy of your latest statement</i></p>
12	<p>Do you have accounts?</p> <p>Yes Our financial year runs from 1st July to 30th June. Our accounts are published in September/October. The attached accounts are for the period 2020/2021. Please let me know should you require the newest set of accounts which can be forwarded once ready.</p>

13	Do you have a constitution? Yes or No	Yes <i>If yes please supply a copy of your constitution</i>
14	What are the objectives of the group or organisation?	Our mission: To save lives and limit disability by taking enhanced emergency medical care to patients in their moment of need. Our vision: To deliver by land or air the best 24/7 pre-hospital emergency medical care to our patients. To use our expertise to promote excellence in the provision, delivery and development of pre-hospital emergency medical care across the United Kingdom. Our values: We are caring, pioneering, dedicated and proud.

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application. We also confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... *D. Brown*

Signed..... *[Signature]*

Position..... *CEO*

Position..... *TRUSTEE / TREASURER SECRETARY*

Date..... *18-8-21*

Date..... *23/8/21*

The signing and submission of this form constitutes acceptance of the terms and conditions overleaf

Terms and conditions of the grant

1. Grants **can be awarded to** voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded to** individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the powers to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefit to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY

<i>Application Number</i>	
<i>Date Received</i>	
<i>Delete as appropriate</i>	<i>Approved or Declined</i>
<i>Date</i>	
<i>Amount Approved</i>	
<i>Date Funds Issued to Group</i>	
<i>Transaction Reference</i>	

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge CB23 6EA

t: 01954 713011

e: cllr.bridgetsmith@councillor.online

www.scambs.gov.uk



To All Parish Council's

9 September 2021

Dear Parish Council,

I am sure that you are aware that the Government is currently running a consultation on the Oxford Cambridge Arc. South Cambridgeshire District Council will, of course, be responding to this and part of our focus is likely to be around the environmental impact of the Arc but also on the opportunities for doubling nature and for reducing carbon emissions.

I would like to encourage all of the parish councils in the district to also respond to the consultation on their own behalf so that government has some awareness of the impact of this proposal on rural areas and rural communities such as ours.

The link is <https://www.gov.uk/government/consultations/creating-a-vision-for-the-oxford-cambridge-arc> and the consultation runs until 12th October.

The Infrastructure Workshops we are running on 4th and 11th October will of course include information on E-W rail, and may be helpful for you in terms of finalising your individual responses.

Yours sincerely,

A handwritten signature in blue ink that reads 'Bridget Smith'.

Cllr Bridget Smith
The Leader, South Cambridgeshire District Council



INVESTOR IN PEOPLE

Summary of previous month

Balance brought forward	<u>70,679.10</u>
--------------------------------	-------------------------

Adjustments**Expenditure approved at previous / between meetings**

CLIVE BLOWER	POSTS/GRAFFITI	-20.00
--------------	----------------	--------

Credits

<i>Total Adjustments</i>	<i>-20.00</i>
--------------------------	---------------

Balance revised after adjustments	<u>£70,659.10</u>
--	--------------------------

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Unity Trust Bank	3,654.31	5314.13	-1659.82
Natwest Current Account	30,540.10	30540.10	
Nationwide BS	36,464.69	36464.69	
Total	70,659.10	72,318.92	-1,659.82

Expenditure for approval

	£	
SALARIES	115.88	
M SEBBORN	WEBSITE HOSTING	233.45
CAME AND CO	INSURANCE	769.62

1118.95

Balance C/F	<u>69540.15</u>
-------------	------------------------

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting